

SCOTTISH ENVIRONMENT PROTECTION AGENCY

Minutes of Dalgety Bay Forum Meeting Held on Monday 15th December 2014, The Elgin Hotel, Charlestown

Present

Donald Grant (DG), Fife Council
Will Munro (WM), FSA in Scotland
Linda Turner (LT), Fife Council
Cllr Lesley Laird (LL), Fife Council
Colin McPhail (CMcP), DB&HCC
David Brack (DB), DIO
Iain Robertson (IR), DIO
Alex Rowley (AR), MSP
Charles Stewart Roper (CSR), SG

Jim Gemmill (JG), SEPA
Paul Dale (PD), SEPA
Gillian Sinclair (GS), SEPA
Nina Patton, (NP), SEPA

Apologies

Richard Higgins (RH), Dalgety Bay Sailing Club
Matt Thomas, (MT) Dalgety Bay Sailing Club
Andrew Howard (AH), Moray Estates
Dr Chris McGuigan, (CM) NHS Fife
James Hamilton (JH), SEPA
John Sim (JS), Dalgety Bay Sailing Club
Janice Milne (JM), SEPA
Debbie Storm (DS), SEPA
Mark Toner (MT), SEPA
Cllr Gavin Yates (GY), Fife Council
Rory McLeod (RM), Moray Estates
Gareth Brown GB),SG Health Department
Janet Sneddon (JS), SG Health Department
Mary Stewart (MS), SG Health Department

Not present

John Burton (JB), HPA
Nick Atkins (NA), DIO / Morton Fraser
Ron Brown (RB), MoD/DSTL
Mark Hill (MH), DIO

1.0	Welcome and Apologies	Actions
1.1	JG welcomed those present to the meeting and advised that he would chair the meeting in JM's absence. Round table introductions were made and apologies were noted and are recorded above.	
2.0	Minutes of previous meeting	
2.1	Minutes of the previous meeting held on 15 th January 2014 were accepted by members of the Forum.	

Actions arising from previous meeting held on		
	No actions were recorded from the previous meeting held on 15 th January 2014.	

3.0	GOING FORWARD	
	<p>DB (DIO) updated Forum Members on what was being undertaken at Dalgety Bay in order to move forward.</p> <ul style="list-style-type: none"> Data was being gathered to inform an Environmental Impact Assessment (EIA) looking at habitat and ecology. He explained that SNH may require this survey to be carried out over 2 seasons (due to bird migration habits) however, this will depend on the robustness of the information gathered in the initial survey and other supporting data. Meetings continue with SEPA and Fife Council. A Project Team has been formed. Once the "Framework Agreement" is signed off in January 2015 we will be ready to move forward. <p>Timescales</p> <ul style="list-style-type: none"> Framework Agreement will be finalised and signed in January 2015. 	

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- Thereafter the Project Team will develop the designs for the work being undertaken and this will be relayed back via the Project Board.
- Tender process will begin for the construction element of the work being undertaken following the completion of the designs.
- Programme of Works will fit with our planned finish date of 2018.

CMcP stated that the public would like to see indicative steps of what will happen at Dalgety Bay.

IR (DIO) stated that he has an action from the last Stakeholder Group meeting to produce a Gantt chart to do this and he will supply this information at the next meeting in February 2015. He advised that although there was currently no physical works being undertaken on site at Dalgety Bay there is a great deal of background work being undertaken. He advised that he is liaising with the Project Board and gave his firm commitment to provide more information on indicative steps of works in February 2015.

WM joined the meeting at this point.

LL asked about timescales and the sequence of current work underway. She asked DIO to clarify if the EIA submission would be submitted as part of the planning process following completion of the current surveys.

DB stated that there might be slippage and to allow for this there is a risk table being submitted to the Project Board which includes time, costs, planning etc.

LL also asked when a firm date would be set for works being undertaken and if this will be after the Framework Agreement is signed in January.

JG stated that the Framework Agreement is a document which is agreed at Director level. Following this a "User Requirement Document" will be drafted up by the Project Board who will meet with participants in January 2015 to determine their requirements and specific needs.

LL also asked about what plans would be made should leakage of radioactive material be detected in years ahead. She wanted to ensure that all details were firmly understood and the principles set out in the Framework Agreement. DB advised that contingency plans would be discussed with Fife Council and would be included in the Framework Agreement.

Additionally LL wanted to make sure that the appropriate information was available to the public and asked how this would be communicated, she stressed that the communication void must be filled.

The Forum were advised that although no physical works were underway planning applications are being processed therefore communication can be made through the planning process and DB&HCC website. Further discussion on communication followed and it was noted that information currently available in the public domain are DB&HCC minutes and SW Area Committee Meeting minutes. It was stressed that messages being issued must be consistent when being issued to the public. JG stated that Fife Council had suggested the development of a portal on their website where minutes, planning applications etc relating to Dalgety Bay

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	would be available along with links to other informative websites ie SEPA, DIO, DB&HCC, FSA etc. It was also agreed that minutes of today's meeting would be issued in January 2015.	
4.0	Update From Forum Members	
4.1	<p>SEPA</p> <ul style="list-style-type: none"> • SEPA is assisting Scottish Water in determining the root cause of the sewage related debris on the beach in both the RS and conventional aspects of SEPA business. • SEPA continues to meet with stakeholder groups. 	
4.2	<p>DIO</p> <ul style="list-style-type: none"> • Routine monitoring is continuing at Dalgety Bay until completion of works. Discussion is ongoing as to how long monitoring will continue thereafter. • The monitoring contract is due for renewal and will be re-tendered. DIO will advise SEPA of the outcome of the tender process on completion. CMcP asked what the costs were for monitoring the beach. DIO advised circa. £2K-£3K per month. 	
4.3	<p>Scottish Government</p> <ul style="list-style-type: none"> • CSR advised that recommendations in the COMARE report which was published in May 2014 must be adhered to for other radioactive contaminated sites and lessons must be learned from Dalgety Bay. • SG is pleased with the progress to date albeit frustrated with the time taken. CSR stated that SG is happy to assist in any way it can. <p>The Forum was informed of the Radioactive Contaminated Land Regulations which fall under Part IIA of the Nuclear Installations Act – the UK administrations are working on a consistent approach to these regulations.</p>	
4.4	<p>FSA</p> <ul style="list-style-type: none"> • WM advised that the FEPA ban remains in place at Dalgety Bay. 	
4.5	<p>HPA</p> <ul style="list-style-type: none"> • No representation from HPA was present at today's meeting. 	
4.6	<p>Fife Council</p> <ul style="list-style-type: none"> • Fife Council will continue to support the project going forward and assist in the Environmental Impact Assessment where possible. 	
4.7	<p>DB&HCC</p> <ul style="list-style-type: none"> • CMcP thanked SEPA and DIO at their attendance at the last committee meeting and look forward to seeing them at the next meeting in February 2014. • CMcP stated that unless Scottish Water is able to sort the sewage pollution on the beach he feels SEPA should place an enforcement notice on them. JG reiterated SEPA's conventional side are dealing with this matter and any comments should be directed to them. • CMcP stated that he had sent comments to the Project Team and asked if these had been taken on board. DB stated that the Project Team welcomes any information and if appropriate they 	

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	<p>will include these ideas into the design. CMcP asked if the design would be issued for comments, DB advised that the process would be open to comments as the planning application will be subject to consultation.</p>	
4.8	<p>Moray Estates</p> <ul style="list-style-type: none"> • JG advised that although representatives from Moray Estates were not present at the meeting they have been attending relevant stakeholder group meetings. 	
4.9	<p>Sailing Club</p> <ul style="list-style-type: none"> • There was no update available from the Sailing Club and it was noted that there is currently no Commodore in place. • JG advised that SEPA has been meeting regularly with the Sailing Club which has proved useful. 	
5.0	<p>Communications</p> <ul style="list-style-type: none"> • Dalgety Bay Forum Minutes will be issued in January 2015 • Communicating with the public is important and this will be addressed through various options i.e. website, planning applications, leafleting nearer the time of physical works. • SEPA will prepare a press statement following today's meeting. 	
6.0	<p>Future Arrangements</p> <p>JG announced that it is SEPA's intention to move onwards with the Dalgety Bay Forum in abeyance and the various Stakeholder Groups would meet to take matters forward.</p> <p>With agreement from Forum members, this was the last meeting of the forum. It was felt that as members attend other groups where information is disseminated the Forum would no longer be required for this function.</p> <p>JG stated that over the years different people have represented the various bodies which make up the Forum some of whom are no longer with us. He thanked all those who have sat on the Forum presently and in the past for their input and commitment over the years.</p>	
7.0	<p>AOCB</p> <p>There was no other business.</p>	