A close-up of a logo

Description automatically generated with low confidence

**The Waste Management Licensing (Scotland) Regulations 2011**

**Paragraph 7 (1) Exemption Notification Form**

**Treatment of Agricultural Land with Waste**

For information on accessing this document in an alternative format or language please contact SEPA by email at [equalities@sepa.org.uk](mailto:equalities@sepa.org.uk)

If you are a user of British Sign Language (BSL) the Contact Scotland BSL service gives you access to an online interpreter enabling you to communicate with us using sign language: <http://contactscotland-bsl.org/>

# How we use your personal information

Under the Data Protection Act 2018 (DPA 2018), we must have a legal basis for processing your information – in this case, processing personal information is necessary to perform our statutory duties (**‘Public Task’**).

Some of the ways in which we collect and use the information may be through:

* granting and administering of authorisations and maintaining registers
* investigating environmental complaints
* undertaking formal enforcement action
* maintaining our own accounts and records

The personal information we collect and use may include the following: name; address, including postcode; email address and telephone number. SEPA is required, by law, to organise and maintain public registers, and make these registers available for public inspection. We do this by collecting and using the personal information that notifiers (or their agents) share in their notification forms for SEPA registrations and SEPA permits. After the notification form has been processed, some of the information from the form is added to the public register, and becomes available for public inspection. Signatures, personal email addresses, and telephone numbers are not published, unless publication is statutorily required.

There may be occasions when we are required by law to share your personal information with other organisations, e.g. for regulatory reasons, or because doing so is in the general public interest. Any sharing will be carried out lawfully and securely in accordance with the [SEPA Data Protection Policy.](https://www.sepa.org.uk/media/162623/bps003-data-protection-policy.pdf)

For more information on how SEPA handles personal information, please refer to our general Privacy Policy at <https://www.sepa.org.uk/help/privacy-policy/>

# Treatment of Agricultural Land with Waste

SEPA authorises the treatment of agricultural land with waste under paragraph 7(1) of schedule 1 of The Waste Management Licensing (Scotland) Regulations 2011. This is the correct notification form if:

1. You intend to treat agricultural land with waste; and
2. The treatment will result in agricultural benefit;

This notification form must be received by us at least 21 days before the activity begins.

We would strongly encourage you to use our guidance to help complete this notification form. If your notification is incomplete, it may be refused.

You must have the permission of the landowner and ensure all necessary consents are in place before the activity takes place.

# Notification Form Requirements:

To complete your notification form you must:

* complete the following questions;
* submit a map that illustrates where the activity will be carried out and the boundaries of that land;
* submit chemical analysis of the waste(s) that will be used;
* submit soil analysis of the land that is to be treated;
* submit a pollution risk assessment;
* submit proof that the waste will provide agricultural benefit; and
* pay the appropriate fee.

Failure to provide all this information may result in your notification being refused.

# Contact Details:

|  |  |  |
| --- | --- | --- |
| 1. **Contact details of who will be carrying out the activity:** | Name: |  |
| Organisation: |  |
| Address: |  |
| Company Number (if relevant): |  |
| Phone: |  |
| Email: |  |
| 1. **Contact details of person completing the form:** | Name: |  |
| Organisation: |  |
| Address: |  |
| Company Number (if relevant): |  |
| Phone: |  |
| Email: |  |

# New Activity or Renewal:

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1. **Is this for a new activity or the renewal of an existing activity?** | New: | | | | | | | | | | | | |
| Renewal: | **Existing registration number:** | | | | | | | | | | | |
|  | | | | | | | | | | | |
| Example: | W | M | L | X | C | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Date of Renewal: | *(As stated on your registration / last year’s renewal letter)* | | | | | | | | | | | |
| **Has this activity been registered previously but isn’t currently registered?** | Yes  No | **If Yes, previous registration number:** | | | | | | | | | | | |
|  | | | | | | | | | | | |
| Example: | W | M | L | X | C | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| If yes, what is the reason for re-registering: *(e.g. lapsed past expiry date, change in fields, etc.)* | | | | | | | | | | | | |

# Location:

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1. **Where will the activity take place?** | Description of the land:  (*e.g.* Arable Crop Farm) |  | | | | | | | | | | | |
| Postal Address(es): |  | | | | | | | | | | | |
| National Grid Reference:  This should be an 8-figure reference for each farm. You can use our [SEPA NGR Tool](https://map.sepa.org.uk/ngrtool/) | N | S | 1 | 2 | 3 | | 4 | | 1 | 2 | 3 | 4 |
|  |  |  |  |  | |  | |  |  |  |  |
|  |  |  |  |  | |  | |  |  |  |  |
|  |  |  |  |  | |  | |  |  |  |  |
| 1. **Map**   Must show where the activity will be carried out and the boundaries of that land. | Map submitted: | Yes | | | | | | | No | | | | |
| Map reference: |  | | | | | | | | | | | |
| 1. **Is any part of the land that will store or be treated with waste within 10m of the water environment (*e.g*. rivers, burns, lochs)?** | | Yes  If yes, provide details below. | | | | | No | | | | | | |
|  | | | | | | | | | | | |
| 1. **Do you have permission of the landowner and all necessary consents to undertake the activity?** | | Yes | | | | | | | | | | | |
| No | | | | | | | | | | | |

# Waste:

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1. **What waste(s) will be used?** | **EWC code:** | **Description:** | | | | | | **Process that generated waste:** | | | | | | | | | | | | | | | | | |
|
| 02 07 02 | Whisky draff | | | | | | Distilling of whisky. | | | | | | | | | | | | | | | | | |
|  |  | | | | | |  | | | | | | | | | | | | | | | | | |
|  |  | | | | | |  | | | | | | | | | | | | | | | | | |
|  |  | | | | | |  | | | | | | | | | | | | | | | | | |
| 1. **Where will the waste be stored before it is used?**   (This includes anywhere the waste is stored for longer than 12 hours.) | At the location where it is to be used | | | | | | | | | | | | | | | | | | | | | | | | |
| At a different location | | | | | | | | | | | | | | | | | | | | | | | | |
| National Grid Reference: (if there are several treatment areas then more than one NGR may apply) | | N | | S | | 1 | | | | 2 | | | 3 | | 4 | | 1 | | 2 | | | 3 | | 4 |
|  | |  | |  | | | |  | | |  | |  | |  | |  | | |  | |  |
|  | |  | |  | | | |  | | |  | |  | |  | |  | | |  | |  |
| 1. **How will the waste be stored?**   (*e.g.* in a secure container / lagoon / field) | Total Quantity in tonnes: | |  | | | | | | | | | | | | | | | | | | | | | | |
| Storage Method: | |  | | | | | | | | | | | | | | | | | | | | | | |
| 1. **When will the waste be stored?** | Start Date: | | D | | | D | | | | M | | | M | | | Y | | | Y | | | Y | | Y | |
| End Date: | | D | | | D | | | | M | | | M | | | Y | | | Y | | | Y | | Y | |
| 1. **When will the land be treated with the waste?** (there may be more than one spreading period – *e.g.* a break for winter) | Start Date: | | D | | | D | | | | M | | | M | | | Y | | | Y | | | Y | | Y | |
| End Date: | | D | | | D | | | | M | | | M | | | Y | | | Y | | | Y | | Y | |
| Start Date: | | D | | | D | | | | M | | | M | | | Y | | | Y | | | Y | | Y | |
| End Date: | | D | | | D | | | | M | | | M | | | Y | | | Y | | | Y | | Y | |
| 1. **How will waste be applied to the land?** | Broadcasting: | | | | | | | | | | | Spraying: | | | | | | | | | | | | | |
| Top Dressing: | | | | | | | | | | | Dribble Bar: | | | | | | | | | | | | | |
| Other (please specify): :- | | | | | | | | | | | | | | | | | | | | | | | | |
| 1. **Analysis of the waste:** | 3 x waste analyses submitted: | | Yes | | | | | | | | | | | | | | No | | | | | | | | |
| Waste analysis reference: | |  | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | |
| 1. **If waste 02 02 03 is used, submit evidence confirming the waste is treated in accordance with the Animal By-products (Scotland) Regulations 2003 and Regulation (EC) No. 1069/2009 of the European Parliament Regulation.** | | | | Evidence submitted: | | | | | Yes | | | | | | No | | | | | | N/A | | | | |
| Evidence reference: | | | | |  | | | | | | | | | | | | | | | | |

# Pollution Risk Assessment:

Please see our guidance on preparing pollution risk assessments.

|  |  |  |  |
| --- | --- | --- | --- |
| 1. **Pollution Risk Assessment (PRA):** | PRA submitted: | Yes | No |
| PRA reference: |  | |

# Soil Analysis:

|  |  |  |  |
| --- | --- | --- | --- |
| 1. **Soil Analysis:** | Soil analysis submitted: | Yes | No |
| Soil analysis reference(s): |  | |
|  | |
|  | |

# Proof of Agricultural Benefit:

|  |  |  |  |
| --- | --- | --- | --- |
| 1. **Submit proof of agricultural benefit:**   Please use our Agricultural Benefit Calculator. | Proof of agricultural benefit submitted: | Yes | No |
| Note: SEPA’s Agricultural Benefit Calculator (ABC) Spreadsheet cannot be used for the following waste materials: 02 03 (soil from potato washing), 17 05 04, 17 05 06 and 20 02 03. Please [wastepermitting@sepa.org.uk](mailto:wastepermitting@sepa.org.uk) to discuss how to demonstrate Agricultural Benefit if proposing to treat with these wastes. | | |
| Proof of agricultural benefit reference: |  | |
|  | |
|  | |

# Fee:

You must pay the correct fee – these are listed on our charging scheme.

|  |  |
| --- | --- |
| 1. **Fee:** | £ |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1. **Payment Method:** | | | | |
| BACS  Proof of payment must be submitted. | Sort Code | 83 34 00 | | |
| A/C number | 00137187 | | |
| A/C Name | SEPA | | |
| Proof of payment submitted: | Yes | | No |
| Proof of payment reference: |  | | |
| Online Card Payment  Payment is accepted online at  <https://webpayments.sepa.org.uk/>  Proof of payment must be submitted. | Proof of payment submitted: | Yes | No | |
| Proof of payment reference: |  | | |
| Cheque | Payable to SEPA and submitted with your application | | | |

# Declaration

It is an offence for a person to make a statement which they know to be false or misleading, or to recklessly make a statement which is false or misleading, in a notification.

|  |  |
| --- | --- |
| I/we certify that, to the best of my/our knowledge:   * 1. The information provided in this notification form, including any associated documents, is correct; and   2. I/we will be carrying out the activity, or I/we have the authority to sign on their behalf. | |
| **Name (printed):** |  |
| **Date:** |  |
| **Organisation:** |  |

**Please submit your completed notification form and associated documents by email to** [wastepermitting@sepa.org.uk](mailto:wastepermitting@sepa.org.uk)