

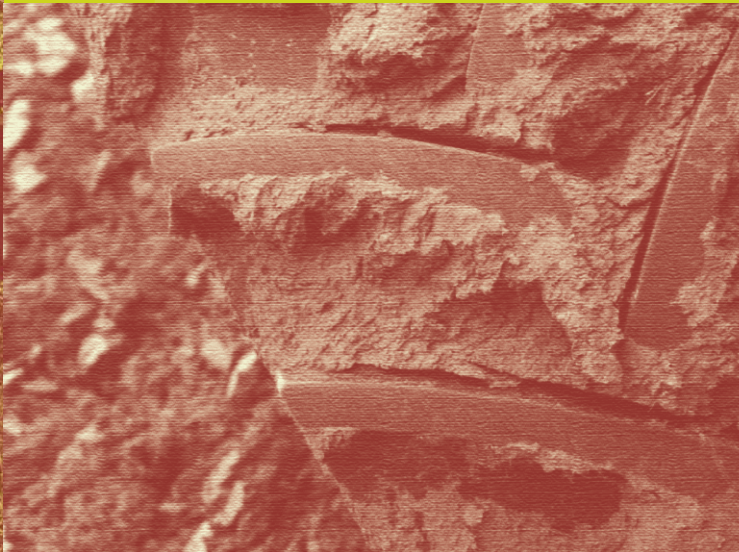


## The requirements that exempt activities are subject to

### Requirements applicable to all paragraphs (Regulation 17 - Schedule 4, Part 1, Paragraph 4)

Whatever the exemption, the types and quantities of waste submitted to the exempt activity and the methods of disposal or recovery must not endanger human health and must not use processes or methods which could harm the environment by:

- presenting a risk to water, air, soil, plants or animals;
- causing nuisance through noise or odours; or
- adversely affecting the countryside or places of special interest.



### Paragraph 7

**(treatment of land for agricultural benefit or ecological improvement)**

This paragraph applies where specific types of wastes (see the Regulations and SEPA Guidance Note for details of waste types) are used to treat land used for agriculture, provided that such treatment results in benefit to agriculture or ecological improvement. The treatment of operational railway or British Waterways Board land, or land which is a forest, woodland, park, garden, verge, landscaped area, sports ground, recreation ground, churchyard or cemetery is also covered where such treatment results in ecological improvement.

### Paragraph 9

**(treatment of land for reclamation or improvement)**

This paragraph applies where specific types of wastes (see the Regulations and SEPA Guidance Note for details of waste types) are used to treat land which has been subject to industrial or other man-made development, provided that the use to which the land could be put is improved by the treatment.

***You are advised to discuss any proposed activities with your local SEPA office to establish whether a licence is required or whether the activity is exempt from licensing.***

### Paragraph 19

**(use of waste for relevant works)**

This paragraph applies to the storage and use on a site of specific types of wastes (see the Regulations and SEPA Guidance Note for further information), provided that the waste is suitable for use in relevant work carried out at the site. Relevant work means the use of waste for the construction, maintenance or improvements of a building, road, railway, airport, dock or other transport facility; recreational facilities; drainage; or certain engineering works.

## What to do if you wish to undertake an exempt activity

### Is there anything to be done if an activity is exempt?

Yes. You are required to register the activity with SEPA prior to commencement of the activity. Exemptions under Paragraphs 7, 9 and 19 must be registered at least 21 days before the activity is to be carried out. This is a new requirement following amendment of the Regulations to provide SEPA with sufficient time to consider the registration. It is an offence to carry out an exempt activity without it being registered or to carry out an activity in breach of the registration obligations. A person found guilty of an offence is liable to be fined on summary conviction.

### How do I register an exempt activity?

SEPA has produced standard notification forms for the purpose of registering exemptions under Paragraphs 7, 9 and 19. You should contact your local SEPA office to obtain a registration form and guidance note on how to complete the form. You will also be advised of the fee required. Once the form is completed you should return it, together with the accompanying documents and appropriate fee, to your local SEPA office.

### What happens when I have provided notice?

Once SEPA has received the notice it will determine whether or not the activity should be registered. Within 21 days you will receive either confirmation of the registration or notice that the registration has been refused.

### Once an activity is registered - Is that it?

No. If the same activity extends beyond a 12-month period, the registration will need to be renewed. SEPA may also remove the activity from the Register where it considers that the exemption does not meet any of the relevant requirements.

**Remember, you should always ensure that you meet the legal requirements associated with the exempt activity in question.**

## Area Offices

**Aberdeen Office**  
Greyhope House,  
Greyhope Road,  
Torry, Aberdeen, AB11 9RD  
t: 01224 248338  
f: 01224 248591

**Arbroath Office**  
62 High Street, Arbroath,  
DD11 1AW  
t: 01241 874370  
f: 01241 430695

**Ayr Office**  
31 Miller Road,  
Ayr KA7 2AX  
t: 01292 294000  
f: 01292 611130

**Dingwall Office**  
Graesser House,  
Fodderty Way,  
Dingwall Business Park,  
Dingwall IV15 9XB  
t: 01349 862021  
f: 01349 863987

**Dumfries Office**  
Rivers House, Irongray Road,  
Dumfries, DG2 0JE  
t: 01387 720502  
f: 01387 721154

**East Kilbride Office**  
5 Redwood Crescent,  
Peel Park,  
East Kilbride, G74 5PP  
t: 01355 574200  
f: 01355 574688

**Edinburgh Office**  
Clearwater House,  
Heriot Watt Research Park,  
Avenue North, Riccarton,  
Edinburgh EH14 4AP  
t: 0131 449 7296  
f: 0131 449 7277

**Elgin Office**  
28 Perimeter Road, Pinefield,  
Elgin IV30 6AF  
t: 01343 547663  
f: 01343 540884

**Fort William Office**  
Carr's Corner Industrial Estate,  
Lochybridge, Fort William,  
PH33 6TL  
t: 01397 704426  
f: 01397 705404

**Fraserburgh Office**  
Shaw House, Mid Street,  
Fraserburgh, AB43 9JN  
t: 01346 510502  
f: 01346 515444

**Galashiels Office**  
Burnbrae, Mossilee Road,  
Galashiels, TD1 1NF  
t: 01896 754797  
f: 01896 754412

**Glasgow Office**  
Law House, Todd Campus,  
West of Scotland  
Science Park  
Maryhill Road, Glasgow  
G20 0XA  
t: 0141 945 6350  
f: 0141 948 0006

**Glenrothes Office**  
Pentland Court, Saltire Centre,  
Glenrothes, KY6 2DA  
t: 01592 776910  
f: 01592 775923

**Lochgilhead Office**  
2 Smithy Lane, Lochgilhead,  
PA31 8TA  
t: 01546 602876  
f: 01546 602337

**Newton Stewart Office**  
Penkiln Bridge Court,  
Minnigaff,  
Newton Stewart, DG8 6AA  
t: 01671 402618  
f: 01671 404121

**Orkney Office**  
Norlantic House, Scott's Road,  
Hatston Industrial Estate,  
Kirkwall, Orkney KW15 1RE  
t: 01856 871080  
f: 01856 871090

**Perth Office**  
7 Whitefriars Crescent,  
Perth PH2 0PA  
t: 01738 627989  
f: 01738 619997

**Shetland Office**  
The Esplanade, Lerwick,  
Shetland ZE1 0LL  
t: 01595 696926  
f: 01595 696946

**Stirling Office**  
Bremner House,  
Castle Business Park,  
Stirling FK9 4TF  
t: 01786 452595  
f: 01786 461425

**Thurso Office**  
Thurso Business Park,  
Thurso, Caithness  
KW14 7XW  
t: 01847 894422  
f: 01847 893365

**Western Isles Office**  
2 James Square,  
James Street,  
Stornoway,  
Isle of Lewis,  
HS1 2QN  
t: 01851 706477  
f: 01851 703510

## Corporate Office

Erskine Court,  
Castle Business Park,  
Stirling, FK9 4TR  
t: 01786 457700  
f: 01786 446885

Further guidelines on how to comply with environmental legislation is available on NetRegs, accessible via the SEPA website.

Website: [www.sepa.org.uk](http://www.sepa.org.uk)

**Flindline**  
0845 988 1188

24 HRS A DAY,  
7 DAYS A WEEK

POLLUTION REPORT LINE  
0800 80 70 60

wasteactionline  
0800 388 5270

## An overview of activities exempt from Waste Management Licensing



Some activities involving waste materials are exempt from licensing if they meet the requirements detailed in Regulation 17 of the Waste Management Licensing Regulations 1994, as amended by the Waste Management Licensing Amendment (Scotland) Regulations 2003 (the "Regulations"). Although

an activity may be exempt from waste management licensing, it is still subject to statutory controls to prevent environmental pollution and harm to human health. This leaflet contains a brief overview of the requirements of exempt activities falling within Paragraphs 7, 9 and 19 of Schedule 3 to the Regulations. For full details, reference should be made to the relevant Regulations, available from The Stationery Office ([www.hms.gov.uk](http://www.hms.gov.uk)). SEPA Guidance Notes on registering an exempt activity are available from any SEPA office or on our website ([www.sepa.org.uk](http://www.sepa.org.uk)).

**Paragraph 7**  
(treatment of land for agricultural benefit or ecological improvement)

**Paragraph 9**  
(treatment of land for reclamation or improvement)

**Paragraph 19**  
(use of waste for relevant works)