

# SEPA Performs

## Public Services Reform (Scotland) Act 2010

December 2019

Every day SEPA works to protect and enhance Scotland's environment, helping communities and businesses thrive within the resources of our planet.



We call this **One Planet Prosperity**

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<http://contactscotland-bsl.org/>

[www.sepa.org.uk](http://www.sepa.org.uk)

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## Public Services Reform (Scotland) Act 2010

Under the Public Services Reform (Scotland) Act 2010 we have, along with other public bodies in Scotland, a duty to publish annual public statements relating to our expenditure in the following areas:

- Public relations.
- Overseas travel.
- Hospitality and entertainment.
- External consultancy.

There are further duties to publish certain information relating to the purchasing of goods, the remuneration of employees, and the steps we have taken to improve efficiency, effectiveness, and economy in our performance as well as the promotion of sustainable growth. This statement covers the period April 2018 - March 2019.

### Public relations

	2018-19
Web Team	£277,468
Communications	£654,998
Advertising	£185,072
<b>Total</b>	<b>£1,117,538</b>

Public relations costs reflect the cost of communications between SEPA and external parties incurred in the promotion or publicity of SEPA or the services it provides.

### Overseas travel

	2018-19
Flights/Rail	£56,254
Hotels	£34,029
Expenses	£2,706
Conference costs	£1,010
<b>Total</b>	<b>£93,999</b>

The above costs include travel to and from the UK; the full cost of travel in connection with the trip from departure until return, and not simply the cost of the journey itself.

## Hospitality and entertainment

	2018-19
Hospitality	£14,958
Catering	£26,737
Room hire including catering	£16,160
Gifts	178
<b>Total</b>	<b>£58,033</b>

Hospitality and entertainment includes any gifts, meals, receptions accorded by a public body to its members or employee or third parties for whatever reason. The payment of travel and subsistence allowances and the reimbursement of expenses that are reasonably incurred in relation to service as a member or employee of a public body are excluded.

Hospitality includes the cost of gifts, receptions, and events. Catering includes the provision of lunches and refreshments for meetings and training on or offsite.

## External consultants

	2018-19
Infrastructure	£0
IS	£14,556
Management	£4,533
Policy development	£0
Research and evaluation	£181,700
<b>Total</b>	<b>£200,789</b>

Scottish Government guidance on consultancy used a definition of 'external consultancy' as *"Investigating problems, providing analysis or advice, or assisting with the development of new systems, new structures or new capabilities within the organisation."* The majority of the expenditure incurred is in connection with the LIFE SMART Waste project; the overarching goal of the project is to demonstrate innovative ways of understanding, tackling and reducing waste related crime. The project is being undertaken in collaboration with three partner organisations and has been made possible with the support of EU LIFE+ funding.

## Payments with a value in excess of £25k

Payments include all individual payment transactions, including payments for goods and services, grants or grant-in-aid to third parties and transactions with government departments or other public bodies. It does not however include information relating to remuneration or other payments made to an individual in relation to their service as a member or employee of a public body (including

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office-holders and company directors or secretaries), such as salary, bonuses, allowances, fees, pension, voluntary severance, compromise agreements or redundancy payments. The below table provides a full list of individual transactions in excess of £25,000, in alphabetical order of account name.

<b>Account</b>	<b>Supplier</b>	<b>Text</b>	<b>Amount £</b>
Computer Hardware Maintenance	Seric Systems	IBM/Lenovo storage hardware & software maintenance	78,600.00
Computer Hardware Maintenance	Seric Systems	IBM/Lenovo storage hardware & software maintenance	78,600.00
Computer Hardware Servers	Seric Systems	12 month IBM warranty	67,943.76
Consultancy Fees	Bluesky International Limited	Lidar flying - initial 10% project initiation - Outer Hebrides	41,760.00
Consultancy Fees	Cyient Europe Limited	Lidar deliverables	27,360.00
Consultancy Fees	AECOM Limited	Consultancy and support	32,052.00
Consultancy Fees	JBA Consulting	F1803 invoice 2 middle nith	29,455.20
Consultancy Fees	JBA Consulting	Phase 3 of agreed profile - coastal flood map scot	44,996.62
Consultancy Fees	Gavia Environmental Limited	KM additional support	31,392.00
Contractor Payments	Fortress Security Alarms Ltd	Valuation no1 for lwd installation Ayr	54,886.14
Contractor Payments	AES Solar Ltd	Supplies & services delivered-SEPA Dingwall iv159xb	25,024.80
CRC Registry Recharge	EA - Income Dept 311 Peterborough	Recharges for CRC energy efficiency scheme costs 2	63,410.00
Electricity	EDF Energy	Consolidated invoice 15.12.18 -15.01.19	29,029.91
Equipment Maintenance/Contract	Capital Solutions	Data maintenance 28.5.18-27.5.19	33,854.40

Account	Supplier	Text	Amount £
Equipment Maintenance/Contract	Thermo Fisher Scientific	Unity essential support plan-kmpec-lc	26,000.78
Equipment Purchase	XMA Limited	Panasonic toughbook cf-20 1.1ghz m5	34,992.00
Equipment Purchase	OTT Hydrometry Ltd	Electrical double-drum winch 100kg with crank hand	27,580.32
Equipment Purchase	Xylem Analytics UK Ltd	River surveyor m9	40,406.40
Equipment Purchase	Xylem Analytics UK Ltd	River surveyor m9	40,956.00
Equipment Purchase	Air Monitors Limited	Fidas 200/web loffer gen/weather sensor	62,592.00
Equipment Purchase	Agilent Technologies LDA UK Limited	Ultra inert	93,033.36
Equipment Purchase	Xylem Analytics UK Ltd	Various	40,671.60
Equipment Purchase	Xylem Analytics UK Ltd	Various	42,633.60
Equipment Purchase	Kisters AG	Cable fox	55,261.20
Equipment Purchase	Xylem Analytics UK Ltd	Xylem analytics UK Limited	44,696.40
Equipment Purchase	SEAL Analytical	Quattro 39 system 5 fluromaster	34,893.60
Equipment Purchase	SEAL Analytical	Quaatro 39 ref:c18055qq	33,093.60
Equipment Purchase	Perkin Elmer LAS (UK) Ltd	Labchip gx touch 24 serial (gt1903n1074)	31,135.20
Equipment Purchase	XMA Limited	V130 15.6 15-7200u 8gb 256ssd	38,155.32
Equipment Purchase	Air Monitors Limited	Hivol 3000 high vol air sampler	44,042.40
Equipment Purchase	Arnold Clark Renault/Hyundai	Sh19 nmv Renault Zoe Signature	25,055.70

<b>Account</b>	<b>Supplier</b>	<b>Text</b>	<b>Amount £</b>
Equipment Purchase	SSCL Environment Agency Nottingham	Rigt rebuild project sepa contribution ea project	77,019.62
EUTS Registry Recharge	EA - Income Dept 311 Peterburgh	EU ets registry recharges 2018/19	34,467.00
Hydrological Supplies	OTT Hydrometry Ltd	97.970.065.9.5 usb connection cable	46,725.30
Hydrological Supplies	OTT Hydrometry Ltd	OTT ecology various	26,267.88
Insurance Running Costs	Aon Limited	Motor fleet renewal 2018	32,323.20
Insurance Running Costs	Aon Limited	Motor fleet renewal 2018	32,323.20
Insurance Running Costs	CCRS Brokers Limited	Fleet rated commercial motor	32,894.40
Licences	CEH	CEH licence 900	30,068.26
Licences	IBM UK Ltd	IBM notebook se subscription 1.5.18 - 30.4.19	28,628.09
Licences	CEH	CEH licence 900	30,068.26
Met Office Supplies	Meteorological Office	Scottish flood forecasting service from April - July	187,686.00
Met Office Supplies	Meteorological Office	Scottish flood forecasting service from 01.08.18	46,921.50
Met Office Supplies	Meteorological Office	For September, Scottish flood forecasting service products and capability delivery	46,921.50
Met Office Supplies	Meteorological Office	Scottish flood forecasting serv 01 - 31.10.18	46,921.50
Met Office Supplies	Meteorological Office	Forecasting service January 2019	46,921.50



<b>Account</b>	<b>Supplier</b>	<b>Text</b>	<b>Amount £</b>
Met Office Supplies	Meteorological Office	Forecasting service November 2018	46,921.50
Met Office Supplies	Meteorological Office	Forecasting service December 2018	46,921.50
Met Office Supplies	Meteorological Office	01/02/19-28/2/19 Scottish flood forecasting service	46,921.50
Met Office Supplies	Meteorological Office	01/03/19-31/3/19 Scottish flood forecasting service	46,921.50
Mobile Phones	Vodafone Corporate Ltd	Bill for 1625 mobiles	47,952.97
Mobile Phones	Vodafone Corporate Ltd	Bill for 1633 mobiles	45,677.11
Mobile Phones	Vodafone Corporate Ltd	Wide area network costs	58,653.48
Mobile Phones	Vodafone Corporate Ltd	1704 mobiles	66,239.12
Partnership Project Contributions	2050 Climate Group	2050 climate group	30,000.00
Partnership Project Contributions	Rivers and Fisheries Trust of Scotland	WEF project payment for WEF002 Avon	191,125.00
Partnership Project Contributions	Ayrshire Rivers Trust	Sevenacres fish pass	93,869.33
Partnership Project Contributions	Ayrshire Rivers Trust	WEF0026 sevenacres fish pass	76,424.64
Partnership Project Contributions	Ayrshire Rivers Trust	Sevenacres fish pass	70,604.60
Partnership Project Contributions	East Dunbartonshire Council	Grant award glazert restoration project	112,500.00

<b>Account</b>	<b>Supplier</b>	<b>Text</b>	<b>Amount £</b>
Partnership Project Contributions	Health & Safety Executive	Partnership project contributions	180,000.00
Partnership Project Contributions	Ayrshire Rivers Trust	Sevenacres fish pass	96,039.00
Partnership Project Contributions	Rivers and Fisheries Trust of Scotland	WEF project payment WEF 002Avon	300,000.00
Partnership Project Contributions	Aberdeen City Council	Grant award den burn restoration project	58,500.00
Partnership Project Contributions	East Dunbartonshire Council	Grant awards luggie water restoration project	50,000.00
Partnership Project Contributions	East Dunbartonshire Council	Grant award park burn/stand burn project	50,000.00
Partnership Project Contributions	East Dunbartonshire Council	Grant award allander water rest.project	50,000.00
Partnership Project Contributions	East Dunbartonshire Council	Grant award glazert restoration	350,000.00
Partnership Project Contributions	Ayrshire Rivers Trust	WEF0026 sevenacres fish pass	63,668.90
Partnership Project Contributions	Fife Council	Grant award - river leven	65,000.00
Partnership Project Contributions	North Lanarkshire Council	Grant award garrell burn restoration project	2,000,000.00

<b>Account</b>	<b>Supplier</b>	<b>Text</b>	<b>Amount £</b>
Partnership Project Contributions	Scottish Water	Cont to sustainable growth agreement	60,000.00
Partnership Project Contributions	Environment Agency - Bristol	Core items	169,050.24
Partnership Project Contributions	Angus Council (Finance Dept)	Brothock water restoration project	50,000.00
Partnership Project Contributions	Tweed Forum	Upper nith restoration project	298,000.00
Partnership Project Contributions	SSCL Environment Agency Nottingham	Rict rebuild project SEPA contribution	92,423.54
Partnership Project Contributions	Glasgow City Council	Capital contribution River Clyde flood management	300,000.00
Professional Fees (Property)	EKG Lighting	LED lighting upgrade, Strathallan House Stirling	59,313.74
Property Maintenance	Morrison Construction Services Ltd	Replacement river gauging st	61,607.88
Property Maintenance	CHAP Group (Aberdeen) Limited	Application 1 aberuthven gauging station	32,830.13
Property Maintenance	CHAP Group (Aberdeen) Limited	Repairs to aberuthven gauging station	39,396.16
Property Maintenance	Billy King Builders	Goleside guaging station	27,901.50

Account	Supplier	Text	Amount £
Property Maintenance	M.A.M. Contracting Limited	Pollock property maint.	49,032.56
Property Maintenance	CHAP Group (Aberdeen) Limited	Woodend river	54,162.86
Property Maintenance	Morrison & Murray Engineering Ltd.	Fabricate 1 4 off load limiter	26,400.00
Property Maintenance	Billy King Builders	Replacement of Earlston gauging	27,474.00
Property Maintenance	M.A.M. Contracting Limited	Installation of access corridor	39,553.08
Property Maintenance	Swarco UK Limited	EV raption 50 trio cps	34,022.40
PRW Monitoring Recharge	EA - Income Dept 311 Peterborough	Recharges calculated through MOU between SEPA & EA	120,679.64
R & D External Contributions	The Scottish Government - Perm Sec	Marine scot wild fisheries electrofishing sampling	66,000.00
R & D External Contributions	University of Glasgow (CENSIS)	IOT R&D project	25,000.00
R & D External Contributions	Ove Arup & Partners Limited	Professional fees for services rendered-mimas 2.0	67,570.08
Rates	Highland Council (Rates)	Rates 18/19 office Dingwall	41,492.00
Rates	North Lanarkshire Council	Rates 18/19 office Eurocentral ASB	287,408.00

Account	Supplier	Text	Amount £
Rates	Aberdeen City Council (Business Rates)	Rates 18/19 office Inverdee House Aberdeen	280,830.00
Rates	Stirling Council / No 7 Rates A/C.	Rates 18/19 office Stirling	121,440.00
Rates	The Scottish Government - Perm Sec	Break down of MOTO charges	25,135.58
Rent	Cushman & Wakefield Asset Management Department	Rent unit: Stirling - Strathallan House	84,000.00
Rent	Knight Frank LLP	Rent & service charge 28.5.18-27.8.18 Motherwell	150,000.00
Rent	Forestry Commission	April June 2018	72,405.00
Rent	The Scottish Government - Perm Sec	MOT charges Apr-June 2018 q2	39,003.33
Rent	Forestry Commission	Rent from July to September	72,405.00
Rent	Knight Frank LLP	Rent and service charge, Motherwell	150,000.00
Rent	Cushman & Wakefield Asset Management Department	Rent Stirling Strathallan House, 28.08-27.11.18	84,000.00
Rent	Cushman & Wakefield Asset Management Department	Rent - stirling 28.11-27.02.19	84,000.00
Rent	Forestry Commission	Oct - Dec 18 rent	72,405.00
Rent	The Scottish Government - Perm Sec	MOTO charges Strathearn House - July 2018	39,003.33
Rent	The Scottish Government - Perm Sec	MOTO charges for Strathearn House Oct - Dec 18	39,003.33

Account	Supplier	Text	Amount £
Rent	Shelborn Asset Management Limited	Rent/service charge 28.11-27.02.19 - ASB	150,000.00
Rent	Forestry Commission	Rent Jan - March 2019	72,405.00
Rent	The Scottish Government - Perm Sec	MOTO charges Strathearn Jan19 to March 19 qtr 4	39,165.93
Rent	Cushman & Wakefield Asset Management Department	Rent Strathallan House Feb 19	84,000.00
Rent	Shelborn Asset Management Limited	Rent service charges to 27/5/2019 ASB	163,585.26
Repairs	G A Barnie Building Services Limited	2.5 % retention on £215,072.01	46,213.30
RIMNET	Meteorological Office	Rimnet system & services 01.04.18-31.03.19	31,742.02
RSA Monitoring Recoverable	Public Health England - CRCE (Glasgow)	Radiochemical analysis/environmental radioact. q2	71,432.95
RSA Monitoring Recoverable	Public Health England - CRCE (Glasgow)	Radiochemical analysis/ Jan-March 2018 and April-June 2018	32,500.73
RSA Monitoring Recoverable	Public Health England - CRCE (Glasgow)	Monitoring q3 July to Sept 2018	71,432.95
RSA Monitoring Recoverable	University of Stirling	Provision of radiological habits survey - Dounray	28,039.00
RSA Monitoring Recoverable	University of Stirling	2017 Hunterston habits survey(report)	30,573.00

<b>Account</b>	<b>Supplier</b>	<b>Text</b>	<b>Amount £</b>
RSA Monitoring Recoverable	Food Standards Agency	Publication of rife 23 report	30,744.36
RSA Monitoring Recoverable	University of Stirling	Final invoice	28,039.00
RSA Monitoring Recoverable	Public Health England - CRCE (Glasgow)	Radiochemical analysis Oct to Dec 18	69,985.80
RSA Monitoring Recoverable	Public Health England - CRCE (Glasgow)	Radio chemical analysis /environmental monitoring	73,575.94
RSA Monitoring Recoverable	University of Stirling	First and final invoice re PO 4058995	67,293.60
Software - IS	NETConnection System Limited	DT enterprise immune sys 24 mths from 01.10.18	197,740.80
Software - Business	BT Global Services	SEPA bt fwd recurring charges April 2018	31,788.73
Software - Business	British Geological Survey (National Environment Research Council)	Renewal bgs digital licence 1/4/17 to 31/3/2022	86,374.35
Software - Business	BT Global Services	Fwd annual charges 2018-19	170,262.28
Software - Business	British Geological Survey (National Environment Research Council)	Renewal bgs digital licence 1/4/17 to 31/3/2022	86,374.35
Software - Business	BT Global Services	Bt fwd recurring charges - may 18	31,788.73
Software - Business	BT Global Services	Bt fwd recurring charges june 2018	31,788.73
Software - Business	CDSM Interactive Solutions Ltd	Thinqi lms license	29,400.00
Software - Business	Deltares	Fews scotland support and maintenance 2018-2019	56,719.00

<b>Account</b>	<b>Supplier</b>	<b>Text</b>	<b>Amount £</b>
Software - Business	BT Global Services	BT recurring charges july 18	31,788.73
Software - Business	BT Global Services	SEPA bt fwd recurring charges August 2018	31,788.73
Software - Business	BT Global Services	SEPA bt fwd recurring charges September 2018	31,788.73
Software - Business	BT Global Services	October 2018 recurring charges	31,788.73
Software - Business	BT Global Services	SEPA bt fwd recurring charges Nov 2018	31,788.73
Software - Business	Seric Systems	Pure storage shelf/gold subscription	105,260.23
Software - Business	BT Global Services	December phone charges	31,788.73
Software - Business	BT Global Services	Fwd recurring charges January 2019	31,788.73
Software - Business	BT Global Services	One off charges fwd recurring charges	31,788.73
Software - Business	BT Global Services	Recurring march charges	31,788.73
Software Maintenance - Bus	PerkinElmer Informatics Inc	N5171720 bronze support for tibco spotfire analyst	52,320.51
Software Maintenance - Bus	PerkinElmer Informatics Inc	N5171720 bronze support for tibco spotfire analyst	52,320.51
Software Maintenance - Bus	Unit 4 Business Software Bristol	Unit 4 agresso support and main move costs to correct account code	46,074.66
Software Maintenance - Bus	Kisters AG	Annual support and maint 1/11/18 to 30/10/19	41,387.40
Software Maintenance - Bus	Unit 4 Business Software Bristol	Unit4 agresso bespoke support	47,226.52



Account	Supplier	Text	Amount £
Software Maintenance - Bus	PerkinElmer Informatics Inc	Bronze support	75,728.50
Software Maintenance - IS	ESRI (UK) Ltd	Enterprise licence (esri)	132,000.00
Software Maintenance - IS	ESRI (UK) Ltd	Insight 3 yr maintenance agreement yr3	154,741.83
Software Maintenance - IS	ESRI (UK) Ltd	Appsense 3yr maintenance agreement	39,527.30
Software Maintenance - IS	ESRI (UK) Ltd	Network vram management service	133,103.95
Software Maintenance - IS	ESRI (UK) Ltd	MS enterprise 2 year agreement	104,189.75
Software Maintenance - IS	ESRI (UK) Ltd	Edrms bonitasoft solutioncare® services and support renewal 26.02.2018 - 26.02.2019	29,168.01
Software Maintenance - IS	ESRI (UK) Ltd	17% maintenance agreement for unlimited licences -1/2/18-31/1/19	47,099.37
Software Maintenance - IS	ESRI (UK) Ltd	Citrix cloud workspace service per user/device 31/3/18-30/3/19	76,711.67
Software Maintenance - IS	ESRI (UK) Ltd	Unit 4 agresso support and main	46,074.66
Software Maintenance - IS	ESRI (UK) Ltd	Edrms bonitasoft solutioncare® services and support renewal 26.02.2018 - 26.02.2019	29,168.01

Account	Supplier	Text	Amount £
Software Maintenance - IS	ESRI (UK) Ltd	17% maintenance agreement for unlimited licences -1/2/18-31/1/19	47,099.37
Software Maintenance - IS	ESRI (UK) Ltd	Unit 4 agresso support and main	46,074.66
Software Maintenance - IS	ESRI (UK) Ltd	Citrix cloud workspace service per user/device 31/3/18-30/3/19	76,711.67
Software Maintenance - IS	ESRI (UK) Ltd	Enterprise licence (esri)	132,000.00
Software Maintenance - IS	ESRI (UK) Ltd	Insight 3 yr maintenance agreement yr3	154,741.83
Software Maintenance - IS	ESRI (UK) Ltd	Appsense 3yr maintenance agreement	39,527.30
Software Maintenance - IS	ESRI (UK) Ltd	Network vram management service	133,103.95
Software Maintenance - IS	ESRI (UK) Ltd	MS enterprise 2 year agreement	104,189.75
Software Maintenance - IS	Insight Direct UK Limited	Mindjet mindmanager ent 5+ users (per user) lic go	50,777.22
Software Maintenance - IS	Insight Direct UK Limited	Microsoft eas sqlsvrstd alng licsapk mvl-annual pa	25,166.38
Software Maintenance - IS	Computacenter Ltd	Video conference upgrades	37,605.26

Account	Supplier	Text	Amount £
Software Maintenance - IS	IBM UK Ltd	Agreement number 018940001	54,849.60
Software Maintenance - IS	Computacenter Ltd	Video conference upgrades	37,605.26
Software Maintenance - IS	SCC Edinburgh	Basic support/subscription vmware vcente	231,355.92
Software Maintenance - IS	Infosec Cloud Ltd	Proofpoint email filtering renewal for 36 months	32,873.04
Software Maintenance - IS	Pulsant (South Gyle) Limited	Annual service charges from 01.10.18	269,599.10
Software Maintenance - IS	The Scottish Government - Perm Sec	Oracle ula 2018/19	99,661.68
Software Maintenance - IS	Infosec Cloud Ltd	Infosec cloud ltd proofpoint email filtering 36month. prepaid twice.	27,439.23
Software Maintenance - IS	NetHelpDesk Limited	Annual maint 26/3/2019 to 25/3/2020	26,437.15
Software Maintenance - IS	Labware Ltd	17% maint 1/2/19 to 31/1/2020	57,418.80
Software Maintenance - IS	Dacoll Ltd	Citrix cloud workspace service	76,923.00
Software Maintenance - IS	Netcall Telecom Limited	Solution care annual maintenance	26,130.00

<b>Account</b>	<b>Supplier</b>	<b>Text</b>	<b>Amount £</b>
Software Maintenance - IS	ESRI (UK) Ltd	Enterprise license agreement (ELA)	145,200.00
Software Maintenance - IS	Seric Systems	12 month Lenovo post warranty	29,813.26
Specialist Consumables	Glasgow Science Centre	Completion of outreach exhibition	71,712.00
Sub Contracted Work	Cyient Europe Limited	Lidar deliverables	27,360.00
Sub Contracted Work	APEM Limited	Isle of run marine invertebrate samples	29,796.00
Sub Contracted Work	Resource Efficient Solutions LLP	River Leven connectivity - consultancy costs	35,829.24
Telephone	Vodafone Corporate Ltd	Bill for 1625 mobiles	47,623.91
Telephone	Vodafone Corporate Ltd	Bill for 1633 mobiles	45,090.29
Telephone	BT / Onebill	Usage charges	27,327.30
Telephone	BT / Onebill	Vp72914270 q04801 - Perth	27,672.26
Telephone	BT / Onebill	Perth phones 04.09-04.12.18	31,909.02
Telephone	BT / Onebill	call usage charges	35,720.74
Wide Area Network Costs	Computacenter Ltd	Cisco IP phone 8841 part no:cp-8841-k9=	42,434.28
Wide Area Network Costs	Capita Business Sevices Ltd	Summary of charges for Jul 18-Sept 18	42,926.52

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<b>Account</b>	<b>Supplier</b>	<b>Text</b>	<b>Amount £</b>
Wide Area Network Costs	Capita Business Sevices Ltd	lan h/ware only	58,092.00
Wide Area Network Costs	Vodafone Corporate Ltd	1571 mobiles	45,137.86
Wide Area Network Costs	Capita Business Sevices Ltd	lan hw lan maint & prof services	47,038.58
Wide Area Network Costs	Vodafone Corporate Ltd	1704 mobiles	66,239.12
Wide Area Network Costs	The Scottish Government - Perm Sec	18/19 data centre hosting minus swan network share	32,053.40
			<b>15,738,853.26</b>

## Staff paid more than £150,000 per annum

None.

## Shared services

In 2018/19, we provided accommodation for Scottish Natural Heritage (SNH) in our Stirling building and accommodation for Joint Nature Conservation and SNH in our Aberdeen Building. In addition, we also provided Historic Environment Scotland and Loch Lomond with telephone cover. The accommodation and associated services (including reception) are delivered by SEPA and we received a contribution towards our costs from these bodies of £199,542 in 2018/19.

In 2018/19, we contributed £469,277 to the costs of 7 buildings: we paid the Scottish Government £123,045 for accommodation in Perth and Thurso, and we paid Forestry Commission £256,989 for accommodation in Edinburgh. In addition, we paid Scottish Natural Heritage £29,721, Loch Lomond & Trossachs National Park Authority £47,723 and the Scottish Children's Reporter Administration £11,800 for buildings in Dingwall, Balloch, Newton Stewart and Lochgilphead.

We continue to provide lone worker support through our 24 hour 7 day a week call centre to a number of other public sector organisations.

## Partnership contributions (expenditure)

SEPA has committed to "partnership" being its principal way of delivering its outcomes. This is our Organisational Characteristic number 6 as set out in our Corporate Plan 2017-2022.

SEPA supports partnership working projects, such as Scotland's Environmental and Rural Services (SEARS) and participates fully and actively in the Rural Affairs, Food and Environment Delivery Board. Additionally, SEPA administers the Water Environment Fund on behalf of Scottish Government.

SEPA has continued to explore opportunities for shared services and shared accommodation to reduce costs, build on our record of partnership working, and reduce our impact on the environment, and supports a number of other organisations by contributing to an extensive range of projects. In 2018-19 SEPA incurred costs of £5,119,102 that related to partnership contributions. 17 Organisations received contributions of more than £25k totalling £4,943,693. The table below provides a breakdown:

2018/19		
Payments to	Description	Total
Tweed Forum	Contribution to Project	25,000
cbec eco-engineering UK ltd	Water Environment Fund	32,347
Scottish Wildlife Trust	Contribution to Project	36,910
HaskoningDHV UK Limited	Water Environment Fund	39,648
2050 Climate Group	Contribution to Project	48,350
Angus Council ( Finance Dept)	Water Environment Fund	50,000
Aberdeen City Council	Water Environment Fund	58,500
Scottish Water	Contribution to Project	60,000
Fife Council	Water Environment Fund	65,000
Health & Safety Executive	Contribution to Project	180,000
Environment Agency - Bristol	Contribution to Project	185,156
Environment Agency - Bristol	Water Environment Fund	307,422
Glasgow City Council	Contribution to Project	313,921
Ayrshire Rivers Trust	Water Environment Fund	437,136
Rivers and Fisheries Trust of Scotland	Water Environment Fund	491,804
East Dunbartonshire Council	Water Environment Fund	612,500
North Lanarkshire Council	Water Environment Fund	2,000,000
<b>Grand Total</b>		<b>4,943,693</b>

In 2018/19, SEPA received funds of £4,120,923 as contributions towards projects. Those for which we received over £25k were:

Organisation providing funding	Description	£
Scottish Government	Water Environment Fund	4,060,923
Northern Ireland Environment Agency	NETREGS	60,000
<b>Total</b>		<b>4,120,923</b>

## Sustainability

The purpose of the Scottish Government is to focus government and public services on creating a more successful country, with opportunities for all of Scotland to flourish, through increasing sustainable economic growth.

To support its purpose, the Scottish Government has identified 11 national outcomes in relation to the National Performance Framework.

We make the most significant contribution to the outcomes listed below:

- We value, enjoy, protect and enhance our environment.
- We have a globally competitive, entrepreneurial, inclusive and sustainable economy.
- We live in communities that are inclusive, empowered, resilient and safe.
- We respect, protect and fulfil human rights and live free from discrimination.
- We are open, connected and make a positive contribution internationally.

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More information about how we contribute to the Scottish Government's purpose can be found in our Corporate Plan 2017-2021 and in the statement 'Promoting and increasing sustainable growth' on our website.

SEPA has adopted a strategy called One Planet Prosperity for tackling the challenges of the 21st century facing Scotland's environment. It outlines our approach to delivering environmental protection and improvement in ways which will also create health benefits and sustainable economic growth. One Planet Prosperity can be found on the SEPA website: [www.sepa.org.uk/oneplanetprosperity](http://www.sepa.org.uk/oneplanetprosperity)

SEPA is transforming the way we regulate, moving from a single site approach to sector based solutions. Sector plans are at the heart of delivering our one planet living aspirations, and aim to shape our interactions with every industry sector we regulate and the businesses within them.

SEPA can help organisations collaborate with experts, innovators and stakeholders on different approaches that could improve environmental performance and also help create commercial and social success, encouraging them to go beyond compliance and enter into Sustainable Growth Agreements. Sustainable Growth Agreements (SGAs) are voluntary agreements with SEPA, where an organisation (or organisations) focus on practical actions they can take to deliver better environmental outcomes and help achieve One Planet Prosperity. SEPA has already signed SGAs with eight organisations. The guiding principles for entering into an SGA with SEPA are available here:

[www.sepa.org.uk/media/286873/sga\\_guiding\\_principals.pdf](http://www.sepa.org.uk/media/286873/sga_guiding_principals.pdf)

SEPA's environmental policy statement commits us to integrating high standards of environmental and sustainability responsibility into all of our operations.

[www.sepa.org.uk/media/59295/policy-42-sepa-internal-environmental-policy.pdf](http://www.sepa.org.uk/media/59295/policy-42-sepa-internal-environmental-policy.pdf)

SEPA recognises that climate change is one of the biggest challenges the world is facing and we have pledged in our Climate Change Commitment Statement to take actions to help reduce its impacts both on society and by acting as an exemplary organisation.

[www.sepa.org.uk/media/369292/climate-change-commitment-statement.pdf](http://www.sepa.org.uk/media/369292/climate-change-commitment-statement.pdf)

SEPA hit its greenhouse gas emission reduction target set in 2006 – 2007 to achieve -42% by 2020, a year early at the end of March 2019.

We installed further renewable solar energy generating capacity at two of our offices. 11 Of our offices had electric vehicle charging points installed and we procured eight new electric cars during 2018-2019. To fulfil our duty under the Climate Change (Duties of Public Bodies: Reporting Requirements) (Scotland) Order 2015 we submit a report to the Sustainable Scotland Network each year. Our report addresses mainly our own emissions and efforts to reduce them as well as updates on sustainable procurement, biodiversity improvements, SEPA's input to the Scottish Climate Change Adaptation Programme and various corporate social responsibility activities. Past reports can be found here:

[sustainablesotlandnetwork.org/reports](http://sustainablesotlandnetwork.org/reports)

SEPA is committed to becoming a zero waste organisation by 2022. In 2018-2019 we generated 155.9 tonnes of waste, down almost 11% from the previous year; and our recycling activities prevented more than 53 tonnes of CO<sub>2</sub>e to be emitted. In total 89% of our waste was diverted from disposal in landfill sites.

Our staff have taken forward many initiatives during 2018-2019 to reduce the impacts of waste and to educate. These include:



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- Donating used LED fittings to a company that refurbishes and makes new ones
  - Promoting 'pass it on' or 'pop up shop' events to encourage the reuse of old clothes, tools, IT equipment, kitchen utensils, toiletries, and toys and games.
  - Introducing a workplace trial to donate unwanted refrigerated food.
  - Introducing either completely plastic-free or single-use plastic free catering at two of our offices.
  - Arranging collection points to reuse clothes and oral care products.

SEPA has a duty under the Wildlife and Natural Environment (Scotland) Act (2011) to publish a report, every three years on the actions we have taken to meet the biodiversity duty set out in Nature Conservation (Scotland) Act (2004). Our latest Biodiversity Duty Report, covering 2015-2017, was published on our website in February 2018. It reports on our efforts to improve Scotland's biodiversity from our water environment work under the Water Environment Fund and River Basin Management Plans, to peatland restoration as well as individual local projects. It can be found here:

[www.sepa.org.uk/media/340358/sepa-biodiversity-duty-report-2015-17-final-for-release-v1-0docx.pdf](http://www.sepa.org.uk/media/340358/sepa-biodiversity-duty-report-2015-17-final-for-release-v1-0docx.pdf)

The following are some of the activities our staff volunteered their time to during 2018-2019:

- SEPA's Green Network arranged a series of green talks relating to Climate Change week. These included: 'Marine Plastics Impact on Wildlife'; 'Materials Recovery Facility 101 – What Happens to Your Recycling?'; 'Hot Air and Gas: Inverdee Building Management System'; and, 'Plastics – Make Consume Dispose'.
- SEPA Stirling staff volunteered to pick up other people's litter as part of activities to promote the UN World environment day in 2018.
- SEPA Aberdeen volunteers, along with colleagues from the JNCC and SNH, took part in a local beach clean

## Efficiency

The Scottish Government sets efficiency savings targets for public bodies each year. We must identify how to make these savings in order to achieve a balanced budget in future years. This year we met our target of identifying organisational efficiencies of at least 3% of our grant-in-aid funding. The 2018-2019 budget was balanced using non-recurring staff vacancy savings. Our annual expenditure was within the resource budget set by Scottish Government.