

**Waste Management Licensing Regulations 2011**

**("the Regulations")**

**Paragraph 51 - Form to register or renew an exemption**

**(Anaerobic Digestion)**

**PLEASE RETURN THIS FORM TO SEPA**

**(details at end of form)**

Please refer to the legislation for details of the exemption and your obligations. Other forms to give notice of separate exemptions under different paragraphs may be obtained from our website [www.sepa.org.uk](http://www.sepa.org.uk) or from any SEPA office.

This notice **must** be received by SEPA at least 21 days before the activity is due to begin. A separate form must be filled out for each activity. SEPA will either:

1. enter the particulars of the exempt activity on the register and confirm this in writing to you before the expiry of the 21 day period; OR
2. serve on you a notice of refusal stating that registration is refused and give reasons for that decision before the expiry of the 21 day period.

**The Data Protection Act 1998**

“The Scottish Environment Protection Agency is responsible for maintaining and improving the environment and regulating environmental emissions. It has a duty to discharge its functions to protect and enhance the environment and to promote conservation and recreation.

The information provided will be processed by the Scottish Environment Protection Agency to deal with your registration, to monitor compliance with the legislation, to process renewals, and for maintaining the relevant public register(s).

We may also process and/or disclose it in connection with the following:

* offering/providing you with our literature/services relating to environmental affairs
* consulting with the public, public bodies and other organisations (e.g. Health and Safety Executive, Local Authorities, Emergency Services, Scottish Executive) on environmental issues
* carrying out statistical analysis, research and development on environmental issues
* providing public register information to enquirers
* investigating possible breaches of environmental law and taking any resulting action
* preventing breaches of environmental law
* assessing customer service satisfaction and improving our service.

We may pass it on to our agents/representatives to do these things on our behalf.

**You should ensure that any persons named on this form are informed of the contents of this Data Protection Notice**

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| For Office Use Only | | | |
| Reference No. |  | C & B Team: |  |
| First Notice: | Yes/No | Previous Reference No. |  |
| Date Received: |  | Date of Expiry: |  |
| Date Entered onto Register: |  | Entered within 21 days: | Yes/No |

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| **1. Contact Details of the Establishment or Undertaking i.e. the sole trader, company, partnership, authority, society, trust, club, charity or other organisation that will carry on the exempt activity (Print All)** | | | |
| Name of Establishment/Undertaking |  | | |
| Registered/Principal Office Address |  | | |
| Postcode |  | Company Registration No |  |
| Tel No. |  | Fax No. |  |
| Contact Name and Designation |  | | |
| Contact Address  (if different from above) |  | | |
| Tel No. |  | Fax No. |  |
| E-mail address |  | | |

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| **2. What are you attempting to register?** | | |
| (i) Tick one only  If you are renewing a registration complete the relevant section of this form where minor changes exist. Where major changes exist, it should be registered as a new activity. | a) You wish to register the exempt activity for the first time. |  |
| b) You wish to renew a registration for a currently registered activity. |  |
| c) You wish to register an activity that was previously registered but isn’t currently registered. |  |
| If b) give exemption reference number (e.g. WMX/E/12345 or WML/XC/12345); if c) give exemption reference number and state reason why it isn’t currently registered. | |

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| **3. The location of the exempt activity** | |
| (i) Address of location of activity |  |
| (ii) Give an 8 figure grid reference of a key point of the treatment area, e.g. NS 7808 9469 |  |
| (iii) Is the activity within a designated area (eg SSSI, NVZ etc)? If yes state designation(s): |  |

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| **4. The Anaerobic Digestion Activity** | | | |
| (i) What waste streams do you wish to treat in the anaerobic digestion activity? (Please tick all that apply and provide further information in sections 5 and 6). Non waste feedstocks should be stated in section 7. | | | |
| **Agricultural wastes** | | |  |
| **Distillery wastes** | | |  |
| (ii) Intended start date of treatment |  | (iii) Intended completion date of treatment (if applicable) |  |
| iv) Give the maximum total quantity of waste to be stored at any one time (tonnes of wet weight) This will include any waste stored before and after treatment. | | | Tonnes |
| v) State the total capacity of the digester in tonnes per day.  (This is the maximum amount that can be added to the digester in any one day, not the amount you intend to process. It includes waste and non-waste feedstocks.) | | | t/d |
| vi) If the inputs to the AD plant include slurry and (or) silage then the standards specified in the SSAFO Regs[[1]](#footnote-1) may apply to the plant. Failure to comply with them has the potential to create a risk to water, soil, plants or animals e.g. by increasing the risk of tanks rupturing or leaking and the contents escaping to land or water.  Do you intend to process slurry, manure or silage? | | | YES/NO |
| vii) If YES does/will the plant comply with the standards specified in the SSAFO Regs? | | | YES/NO |

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| **5. Agricultural wastes to be treated** | | |
| (i) In the table below identify which waste streams you intend to use and proposed tonnages. | | |
| **Codes(1)** | **Types of Waste(2)** | |
| **Wastes from agriculture, horticulture, aquaculture (02 01**) | | Tonnes/year |
| 02 01 03 | Plant-tissue waste |  |
| 02 01 06 | Animal faeces, urine and manure (including spoiled straw)(3) |  |
| **Wastes from fruit, vegetables, cereals and edible oils preparation and processing (02 03)** | | |
| 02 03 01 | Sludges from washing, cleaning, peeling, centrifuging and separation |  |
| 02 03 04 | Materials unsuitable for consumption or processing |  |
| **Wastes from aerobic treatment of solid wastes (19 05)** | | |
| 19 05 03 | Off-specification compost consisting only of biodegradable agricultural waste(3) |  |
| **Other wastes not listed above (please state code (where known) and waste description)** | | |
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(1) Codes referred to in the European Waste Catalogue.

(2) Wastes containing dangerous substances are not allowed.

(3) The wastes listed do not include all of the wastes specified in the European Waste Catalogue under the code referred to.

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| **6. Distillery wastes to be treated** | | |
| (i) In the table below identify which waste streams you intend to use and proposed tonnages. | | |
| **Codes(1)** | **Types of Waste** | |
| **Wastes from the production of alcoholic and non-alcoholic beverages (except coffee, tea and cocoa)(2) (02 07)** | | **Tonnes/year** |
| 02 07 01 | wastes from washing, cleaning and mechanical reduction of raw materials |  |
| 02 07 02 | wastes from spirits distillation |  |
| 02 07 03 | wastes from chemical treatment |  |
| 02 07 04 | materials unsuitable for consumption or processing |  |
| 02 07 05 | sludges from on-site effluent treatment |  |
| 02 07 99 | wastes not otherwise specified |  |
| **Other wastes not listed above (please state code (where known) and waste description)** | | |
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(1) Codes referred to in the European Waste Catalogue.

(2) Wastes containing dangerous substances are not allowed.

(3) The wastes listed do not include all of the wastes specified in the European Waste Catalogue under the code referred to.

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| **7. Additional feedstocks** | |
| (i) Do you intend to add any “non-waste” feedstocks (including purpose grown crops and distillers’ materials such as pot ale and draff)? | YES/NO |
| (ii) Give the description of these feedstocks and approximate tonnages. | |
| **Description** | **Tonnes/year** |
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| **8. Total amount of feedstock per year** | |
| (i) Please state the total amount of material you intend to process per year. | tonnes |

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| **9. Biogas Collection and Use** |
| (i) Provide details of the gas collection system. |
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| ii) Provide details of the energy recovery process to be used and the amount energy expected to be generated (if known). |
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| **10. This notice shall be accompanied by the following documents**  Please tick all boxes where the relevant documents have been included. | |
| **For Initial registration - the following additional documents are required** | |
| (a) A plan of the place at which the exempt activity will be carried on showing the boundary of that place and the locations within that place at which the exempt activity is to be carried on. The plan must also show the locations of any buildings, public right of ways, abstraction points or surface waters situated within 250 metres of the boundary. |  |
| (b) The prescribed charge (cheques made payable to “Scottish Environment Protection Agency”). The current charges can be obtained on the SEPA website [www.sepa.org.uk](http://www.sepa.org.uk) at <http://www.sepa.org.uk/charging/fees_charges/index.htm> or from your local SEPA office. |  |
| **For registration renewal - the following additional documents are required** | |
| (a) The prescribed charge (cheques made payable to “Scottish Environment Protection Agency”) (No charge is required if less than 100 Tonnes will be composted per year)  The current charges can be obtained on the SEPA website [www.sepa.org.uk](http://www.sepa.org.uk) at <http://www.sepa.org.uk/charging/fees_charges/index.htm> or from your local SEPA office. |  |

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| 11. **Declaration** | | | |
| Important Please Note: It is an offence for a person to make a statement which he/she knows to be false or misleading in a material particular, or to recklessly make a statement which is false or misleading in a material particular. | | | |
| **Declaration of Notice / Renewal of Notice**  **(The declaration must be signed by applicants or their agents)** | | | |
| I/we certify that, to the best of my/our knowledge, the information provided in this form and any associated documents are correct. | | | |
| Name  (PRINTED) |  | Date |  |
| Company Name |  |  |  |

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| **Payment Method:** | | | | |
| BACS  Proof of payment must be submitted. | Sort Code | 83 34 00 | | |
| A/C number | 00137187 | | |
| A/C Name | SEPA | | |
| Proof of payment submitted: | Yes | | No |
| Proof of payment reference: |  | | |
| Online Card Payment  Payment is accepted online at  <https://webpayments.sepa.org.uk/>  Proof of payment must be submitted. | Proof of payment submitted: | Yes | No | |
| Proof of payment reference: |  | | |
| Cheque | Payable to SEPA and submitted with your application | | | |

**Please return this form to:**

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| **By email:**  [Registry@sepa.org.uk](mailto:Registry@sepa.org.uk) | **Angus Smith Building**  6 Parklands Avenue  Eurocentral  Holytown,  North Lanarkshire  ML1 4WQ  Tel: 01698 839000 | **For any queries, please contact:**  [wastepermitting@sepa.org.uk](mailto:wastepermitting@sepa.org.uk) |

1. The Control of Pollution (Silage, Slurry and Agricultural Fuel Oil)(Scotland) Regulations 2003 [↑](#footnote-ref-1)