



Reservoirs (Scotland) Act 2011

Existing Controlled Reservoir

Appointment of Construction Engineer and Notification of Relevant Works

Please return completed form to:

Reservoir Regulatory Unit
Scottish Environment Protection Agency
Strathallan House
Stirling
FK9 4TZ

The Data Protection Act 1998

The Scottish Environment Protection Agency (SEPA) is responsible for protecting and improving the environment (including managing natural resources in a sustainable way). SEPA also has a duty (except where it would be inconsistent with protecting and improving the environment) to contribute to improving the health and well being of the people of Scotland and contribute to achieving sustainable economic growth.

The information provided will be processed by SEPA to deal with your registration, to monitor compliance with the legislation and for maintaining the relevant public register(s).

We may also process and/or disclose it in connection with the following:

- offering/providing you with our literature/services relating to environmental affairs
- consulting with the public, public bodies and other organisations (e.g. Health and Safety Executive, Local Authorities, Emergency Services, Scottish Government) on environmental issues
- carrying out statistical analysis, research and development on environmental issues
- providing public register information to enquirers
- investigating possible breaches of environmental law and taking any resulting action
- preventing breaches of environmental law
- assessing customer service satisfaction and improving our service.

We may pass it on to our agents/representatives to do these things on our behalf.

Data Protection Act Registration Number – Z6161946

You should ensure that any persons named on this form are informed of the contents of this Data Protection Notice.

This form should be used by a Reservoir Manager of a Registered Controlled Reservoir to notify SEPA of the Appointment of a Construction Engineer and the Commencement of Relevant Works.

If you have any queries regarding this form please contact SEPA's Reservoir Regulatory Unit by email; reservoirs@sepa.org.uk or telephone 03000 996699.

Please be aware that this notification relates only to the Notification of Relevant Work and/or Appointment of a Construction Engineer as required by The Reservoirs (Scotland) Act 2011, you will be required to make further submissions in accordance with the Act. For more information please see "Guidance for reservoir managers on the management of controlled reservoirs" available on our website at: www.sepa.org.uk/reservoirs.

The requirements of other regulatory regimes, such as The Water Environment (Controlled Activities) (Scotland) Regulations 2011, are separate to this and as such, this notification will not satisfy those requirements. Please see <http://www.sepa.org.uk/regulations> for more information.

1.0 Reservoir Information	
Reservoir Name	
Registration Reference Number	RES/R/

2.0 Reservoir Manager	
Reservoir Manager	
Address (for a corporate body or partnership this is the registered or principal office address)	
Postcode	

3.0 Notification Section
In accordance with Section 33(1) & (2) of the Reservoirs (Scotland) Act 2011 a Reservoir Manager is required to undertake the following notifications, within the prescribed timescales. Please use this form to notify SEPA of either or both, but please be aware that to comply with the legislation both notifications must be made at least 28 days prior to the commencement of the works.

3.1 Notification of Proposed Relevant Works	
Date of commencement of Proposed Relevant Works (Please note that in accordance with Section 33(1) of the Reservoirs (Scotland) Act 2011, notification must take place at least 28 days prior to the beginning of the proposed works)	DD Month YYYY
Please indicate the purpose of the relevant works (please tick):	
Restore a controlled reservoir to use after it has been abandoned	
Alter a controlled a reservoir so that it is discontinued	
Alter a controlled reservoir so that it is abandoned	
Alter a controlled reservoir to increase the capacity	
Alter a controlled reservoir to decrease the capacity	

3.2 Appointment of Construction Engineer

A construction engineer must be appointed and SEPA notified not later than **28 days** before the planned works begin. The Construction Engineer must be eligible for appointment in accordance with Section 33(4)(a) & (b) of the Reservoirs (Scotland) Act 2011.

Full name of Construction Engineer	
Address	
Postcode	
Email address	
Phone number	
Mobile phone number	
Emergency contact number	
Date of appointment of Construction Engineer Please note that in accordance with Section 33(2) of the Reservoirs (Scotland) Act 2011, the appointment must take place at least 28 days prior to the beginning of the proposed works.	DD Month YYYY

4.0 Signatures and Declaration

The Reservoir Manager identified on this form must sign below.

Please note that it is an offence under Section 42 of the Reservoirs (Scotland) Act 2011 for a Reservoir Manager to fail to give notice to SEPA of proposed relevant work and fail to appoint a Construction Engineer or to notify SEPA of the appointment:

Declaration

* **I/We** certify that the information in this notification is correct.
(*delete as appropriate)

Signature of Reservoir Manager

Please note that the Reservoir Manager must sign the declaration themselves, even if an agent is acting on their behalf as registration contact. For registrations from a company or other corporate body the individual(s) signing should be duly authorised to sign on behalf of the company or corporate body. Registrations from a Scottish partnership must be signed by a partner of that partnership or a person authorised by the partnership to sign on its behalf. If more than three Reservoir Managers signatures are required then please copy this form.

Reservoir Manager

Signature:

Name:

Position:

Date: