**Appendix 2**

**Weekly data sheet**



Machine ref/no \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Week no \_\_\_\_\_\_\_\_\_\_ Week covered \_\_\_\_\_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Notes**:

* You should use **a separate weekly sheet for each dry cleaning machine** in use at your site.
* Any solvent spillage **must not** be included in the volume of solvent used.
* The weekly totals should be added up at the year end to produce the annual totals for your whole site and used in your annual solvent emission calculation.
* Contact Peter Semple on 01738 627989 for assistance.
1. **At the start of Week 1, record the volume of solvent already in the machine. And at the end of Week 52, you need to record the volume of solvent left in the machine.**

|  |  |  |
| --- | --- | --- |
| At start of Week 1 | Solvent already in the machine in litres  |  |
| At end of Week 52 | Solvent left in the machine in litres |  |

1. **Record the total weight of clothes and/or fabric cleaned in kilograms (kg)**

|  |  |
| --- | --- |
| **Date** | **Weight of clothes or fabric cleaned each day (kg)** |
|  | Load 1 | Load 2 | Load 3 | Load 4 | Load 5 | Load 6 | Daily total |
| Mon |  |  |  |  |  |  |  |
| Tues |  |  |  |  |  |  |  |
| Wed |  |  |  |  |  |  |  |
| Thurs |  |  |  |  |  |  |  |
| Fri |  |  |  |  |  |  |  |
| Sat |  |  |  |  |  |  |  |
| Sun |  |  |  |  |  |  |  |
| **Weekly total** |  |

1. **Record any solvent added to the machine in litres and any solvent contaminated residues pumped or raked out of the machine in litres (water separator waste MUST NOT be included in this volume).**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Date** | **Solvent added to the machine (litres)** | **Solvent contaminated residues pumped or raked out of the machine (litres)** |
| Mon |  |  |  |
| Tues |  |  |  |
| Wed |  |  |  |
| Thurs |  |  |  |
| Fri |  |  |  |
| Sat |  |  |  |
| Sun |  |  |  |
| **Weekly total** |  |